



To resolve that the public be excluded from the meeting during consideration of the attached appendices, because it is likely that there will be disclosure of exempt information as defined in paragraph 3 in Part 1 of Schedule 12A of the Local Government Act 1972.

**15 ICT Consolidation - Renegotiation of Existing Software Contract (Confidential Appendix) (Pages 287 - 288)**

**16 ATTENDANCE AT CABINET MEETINGS**

**Councillor attendance at Cabinet meetings:**

Any Newcastle under Lyme Borough Councillor is entitled to attend Cabinet meetings and any Members of the Council may also speak with the permission of the Chair of the Cabinet. There are no limits on the time Councillors will be allowed to speak for. In addition, the respective Chairs of each of the Council's Scrutiny Committees will be permitted to attend and speak at Cabinet meetings, as will the mover(s) of motion(s) referred to the Cabinet

**Public attendance at Cabinet meetings:**

Any member of the public is entitled to attend meetings of the Cabinet (including press). If a member of the public wishes to speak, they may do so in the form of a question which should be submitted in writing to the Chief Executive of the Council at least two days prior to the meeting taking place. The Chief Executive will share questions with the Chair of Cabinet, who will assess whether the question(s) is/are permissible. The Chair's decision is final on this matter. A maximum of three such questions can be asked at any one Cabinet meeting and no right of reply from the questioner or any other member of the public is permitted, nor any follow up questions. Each questioner can ask one question at any one meeting. A maximum of three minutes will be allowed for the questioner to ask their question or make any other statement, and questions deemed to be repetitious or vexatious will not be admitted.

**Members:** Councillors Mrs Beech, Kearon, Turner, Stubbs (Chair), Williams, Mrs Shenton (Vice-Chair) and Hambleton

**PLEASE NOTE: The Council Chamber and Committee Room 1 are fitted with a loop system. In addition, there is a volume button on the base of the microphones. A portable loop system is available for all other rooms. Should you require this service, please contact Member Services during the afternoon prior to the meeting.**

**Members of the Council: If you identify any personal training/development requirements from any of the items included in this agenda or through issues raised during the meeting, please bring them to the attention of the Democratic Services Officer at the close of the meeting.**

**Meeting Quorums :- 16+= 5 Members; 10-15=4 Members; 5-9=3 Members; 5 or less = 2 Members.**

Officers will be in attendance prior to the meeting for informal discussions on agenda items.